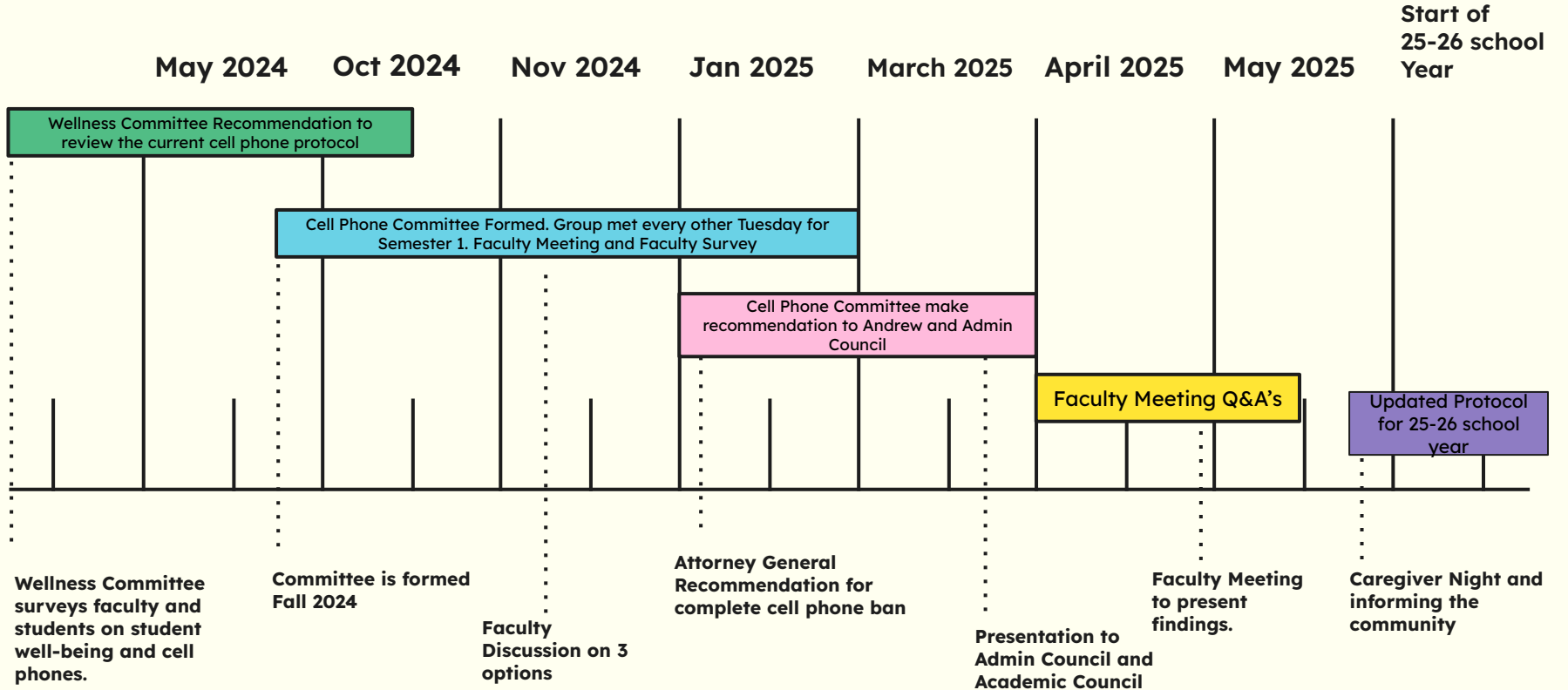




# Cell Phone Protocol Proposal

# Timeline



# Options Overview



## Option 1: Stay with Current Protocol

Use of **PERSONAL ELECTRONIC DEVICES**: All personal electronic devices are expressly prohibited from being used in classrooms, unless with the approval of the teacher. Students using these devices while in class will have them confiscated. Students may use phones and listen to music in public spaces as long as they are not disruptive, and do not disturb others.

## Option 2: Required Phone Caddy

Students would be required in every class to put their phone in a cell phone caddy.

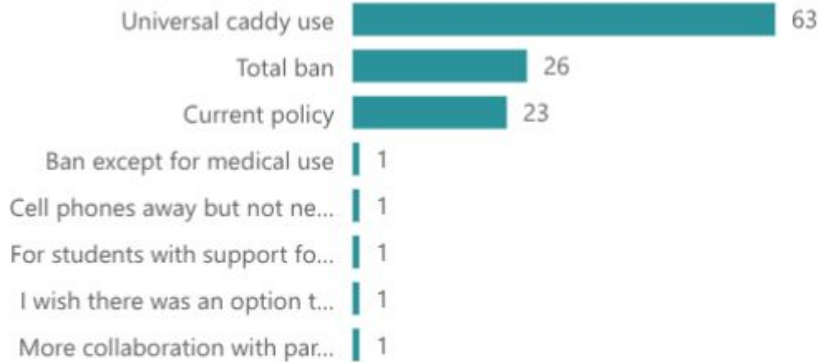
## Option 3: Complete Ban

Cell Phones not allowed during the school day in any area of the building.

# Cell Phone Protocol Survey to Faculty - 9/11/24 (124 Responses)

## 1st Choice in Phone Use Policy

*# Responses by Given the cell phone protocols discussed during this meeting, which of the following would be your first choice moving forward?*



# First Choice Ranking

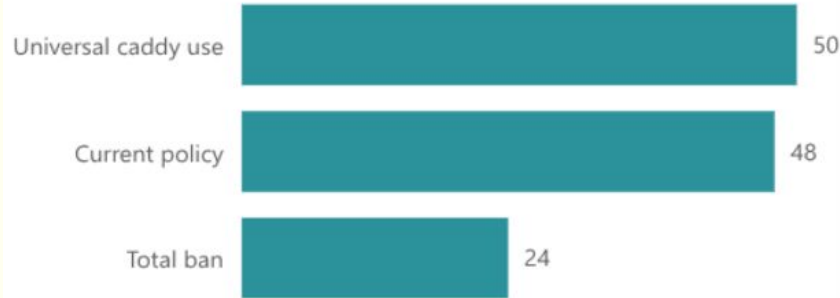
- A. Universal Caddy Use**
- B. Total Ban**
- C. Current Policy**

# Second Choice Ranking

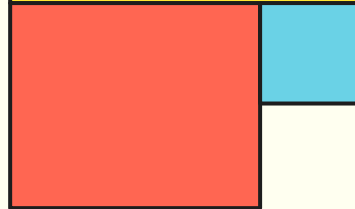


## 2nd Choice in Phone Use Policy

*Responses by Given the cell phone protocols discussed during this meeting, which of the following would be your second choice moving forward?*



- A. Universal Caddy Use**
- B. Current Policy**
- C. Total Ban**



# Combined 1st and 2nd Choice

Universal  
Caddy Use  
(113)

Current  
Protocol (77)

Total Ban (47)

# Recommendation

**Universal  
Caddy Use  
During  
Class Time**



# Proposed Language

## **Use of personal electronic devices:**

Students may use their cell phones before school and after school as well as during lunch, free periods and passing time. However, upon entering classrooms, it is expected that cell phones will be turned off and stored in a dedicated container in the classroom for the entirety of the period, including any time in which students leave the classroom to go to the restroom. Phone use must not interfere with students arriving to class on time. Students should remove their earbuds/headphones upon entering the classroom. Teachers may request that students store away additional electronic devices. Cell phone may be use for academic purposes at the discretion of the teacher.

# Proposed Consequences

## 1st Offense

Reported to House Office:  
Conduct referral and meeting  
with Associate Principal.

## 2nd Offense

Conduct referral, call to  
caregivers and loss of phone  
privileges for two days.

## 3rd and Subsequent Offenses

Loss of phone for an  
extended period.

## Additional Language to Consider

10

### Communication to parents

Caregivers should refrain from disturbing students in class with calls or text messages. Also, caregivers are asked to direct emergency calls to students through the house office. There may be rare or extenuating circumstances that would require a student to have access to their phone during class for personal use. If there is such a need, students should communicate that need to their associate principal to make appropriate arrangements.

Use of the cell phone in unauthorized ways, including inappropriate or non consensual photographing or filming, harassing and bullying behavior, or a complete disregard for the protocol, could result in more serious disciplinary consequences.

By choosing to bring a phone to school, students take full responsibility for their phones. Individual teachers are generally indemnified for liability for student phones.



# Resources:

[Attorney General Press Release](#)

[Cellphones and Social Media in Schools: A Toolkit for School Leaders and Communities](#)

[Sudbury School Student Use of Technology Policy](#)