

FY27 TOWN MANAGER'S CAPITAL OPERATING BUDGET



ARTICLE 4

AGENDA

- Discuss 15-Year Capital Plan Process
- Town Manager's Capital Operating Budget
- Review of Capital Warrant Articles
 - Sudbury Public Schools (SPS)
 - Department of Public Works
 - Combined Facilities Department
 - Lincoln Sudbury Regional High School (LSRHS)
 - Fire Department

THE 15-YEAR CAPITAL IMPROVEMENT PLAN

- Staff-level Capital Expenditures Committee with representatives and collaboration across the three cost centers: Town, SPS, LSRHS
- Assessment of Current Assets
- Cost Estimation > Inflation Adjusted
- Prioritization & Phasing
- Review & Refinement

PURPOSE OF THE 15-YEAR CAPITAL PLAN

- Long-term strategy for maintaining, upgrading, and replacing Town assets
- Reduces unexpected costs and emergency repairs
- Ensures fiscal responsibility & community alignment
- Improves budgeting transparency - Select Board, Finance Committee, and public
- Supports long-term community goals and infrastructure sustainability

DEPARTMENT REPRESENTATIVES

- Town Manager
- Assistant Town Manager/
Finance Director
- Combined Facilities Director
- Public Works Director
- Police Chief
- Fire Chief

- Parks & Recreation Interim
Director
- Health and Community Services
Director
- IT Director
- Sustainability Coordinator
- Lincoln Sudbury Regional High
School
- Sudbury Public Schools

15-YEAR FORECAST SUMMARY

- Projected costs per category: roads, buildings, vehicles, technology, equipment
- Timeline showing major projects by year
- Long-Term: Planned replacements, efficiency, sustainability
- Critical: Safety, compliance, infrastructure failure
- Inflation factor applied to all projected costs

CAPITAL PLAN – WHERE WE ARE NOW

- Since October, the Town Manager and Assistant Town Manager have met individually with Department Heads.
- Reviewed and refined each department's proposed 15-year capital plan.
- Evaluated current condition, useful life, and operational status of equipment and facilities.

CAPITAL PLAN – WHERE WE ARE NOW

- Adjusted project timing, scope, and priorities based on updated information.
- Coordinated requests across departments to avoid duplication and improve alignment.
- Resulting document reflects realistic, near-term capital needs.
- This presentation represents the final FY27 Capital Budget Request.

HOME RULE CHARTER

Section 10. Financial Management Responsibilities: The Town Manager, with the assistance of the Assistant Town Manager/Finance Director, shall be responsible for all the financial management functions of the Town, unless otherwise provided by this Act. Such functions shall include, but are not intended to be limited to, the following:

a) To prepare and submit, after consultation with all Town departments, an annual operating budget and capital improvement program for all Town departments.

CAPITAL PLANNING BYLAW, CHAPTER II

Section 2: The CIAC shall study capital proposals which involve major tangible items with a total project cost of more than \$100,000 in a single year or over \$200,000 in multiple years and which would likely require an article at Town Meeting for the project's authorization. The CIAC shall make a report with recommendations to the Finance Committee and the Select Board on these proposals.

FY27 TOWN MANAGER'S CAPITAL OPERATING BUDGET

- All three cost centers: Town, SPS, LSRHS
- Includes requests that are:
 - Not more than \$100,000 in one year,
or
 - Not more than \$200,000 over multiple years
- Items above those thresholds are submitted to Town Meeting

CAPITAL FUNDING SOURCES

Funding Sources can include

- Tax Levy
- Free Cash
- Overlay Surplus
- Stabilization Funds
- Capital Exclusions
- Debt – in levy or excluded

BUILDING DEPARTMENT – REPLACEMENT VEHICLE

\$55,000

- Vehicle is over 10 years old with approximately 70,000 miles.
- Vehicle has required extensive repairs over the past two years.
- Vehicle is beyond recommended replacement life cycle.
- Looking at Hybrid or Electric Vehicle.

BUILDING DEPARTMENT – REPLACEMENT VEHICLE



FIRE – LIFE PACK CARDIAC MONITOR

\$58,000

- The ambulances operate at the Advanced Life Support (ALS) level.
- Cardiac monitors allow paramedics to assess a patient's heart condition and rhythm.
- They are capable of delivering life-saving defibrillation shocks when necessary.
- The equipment also measures respiratory efficiency and vital signs.

FIRE – LIFE PACK CARDIAC MONITOR



FIRE – LUCAS COMPRESSOR

\$26,000

- The LUCAS mechanical CPR device provides continuous, consistent chest compressions, reduces interruptions, improves patient outcomes, and allows firefighters to focus on other life-saving interventions.
- High-quality CPR is critical during cardiac arrest.
- Manufacturer support is limited to eight years under a service plan, with parts and service ending after ten years; two of the Town's three units have reached or exceeded this support life.

FIRE – LUCAS COMPRESSOR



POLICE – DUTY SIDEARMS

\$35,000

- Replacement of duty firearms, optics, and required accessories.
- Duty firearms have an expected useful life of approximately 6–8 years.
- Officer safety and public safety are paramount.
- While these firearms are hoped to never be used, they must be fully operational and performing at an optimal level should a critical incident occur.

IT – CORE SWITCHES AT FLYNN

\$60,000

- Replacement of two existing Cisco Nexus N9K-C92160YC-X network core switches located at the Flynn Building.
- Upgrade to Cisco Nexus N9K-C93180YC-FX3 switches, providing improved performance and reliability.
- The replaced switches will be redeployed to the Police Station, which serves as the Town's designated disaster recovery site.
- At the Police Station, the redeployed switches will replace two aging Cisco Nexus N3K-C3524P-10G switches that have reached End-of-Life status under Cisco's product lifecycle.

IT – CORE SWITCHES AT FLYNN



IT – DIGITAL SIGNAGE (AIRTIME)

\$50,000

- Purchase and implementation of a town-wide digital signage system in municipal buildings.
- Utilizes Airtime, a cloud-based platform already in use by Sudbury Public Schools.
- Displays will be installed in high-traffic public areas across Town facilities.
- Supports announcements, schedules, and emergency notifications through centrally managed displays.

IT – DIGITAL SIGNAGE (AIRTIME)



IT – WIRELESS ACCESS POINTS

\$50,000

- Town wireless network consists of 50 Aerohive access points, approximately 10 years old.
- Equipment has reached end-of-life and is no longer vendor-supported.
- Project will replace all units with current-generation Extreme Networks access points.
- One-for-one replacement coordinated with Town IT to minimize disruption

IT – WIRELESS ACCESS POINTS



IT – EMAIL ARCHIVING UPGRADE

\$50,000

- Migrate the Town's legacy Veritas Enterprise Vault email archiving system to a cloud-hosted solution.
- The current EV environment is nearing end-of-life, lacks modern integration with Microsoft 365, and relies on aging hardware.
- The migration will support retention and compliance needs while improving security and reliability.
- This project reduces on-premises infrastructure and aligns with the Town's cloud-first strategy.

PUBLIC WORKS – TOWN WIDE WALKWAYS

\$50,000

- This request is for engineering, equipment, design, and/or construction of walkways and ADA-compliant ramps town-wide.
- The Comprehensive Walkway Program supports a connected network of safe, accessible pedestrian facilities separated from vehicular traffic.
- Walkways will connect parks, conservation land, schools, recreation areas, shopping centers, rail trails and other public destinations.

PUBLIC WORKS – LIGHT DUTY PICKUP TRUCK

\$95,000

- Replace a 2015 pickup truck with a new pickup truck and plow.
- Supports the Public Works' goal of standardizing fleet vehicles to better meet operational needs.
- Pickup trucks are heavily used fleet vehicles, supporting daily work tasks, material transport, towing, and snow removal operations.
- The replacement vehicle follows a 10-year lifecycle.

PUBLIC WORKS – LIGHT DUTY PICKUP TRUCK



FACILITIES – DPW GARAGE ROOF DESIGN

\$65,000

- This project funds the study, design, and cost estimation for full replacement of the DPW Garage roof (Truck Bay).
- The work will produce a sound roofing system design and a reliable cost estimate.
- Completing this effort will allow the Town to request future funding for the roof replacement project.

FACILITIES – DPW GARAGE ROOF DESIGN



FACILITIES – FLYNN OFFICES FLOOR FINISHES TILE

\$50,000

- Demolition and disposal of existing VCT tile in the kitchen and bathrooms.
- Removal of cracked and delaminating flooring that presents a trip hazard.
- Refinishing of existing wood floors in various areas of the building.
- Improves safety, cleanliness, appearance, and long-term durability of the facility

FACILITIES – GOODNOW LIBRARY HVAC DESIGN

\$80,000

- Study, design, and cost estimate for replacing aging HVAC units at Goodnow Library.
- Existing units are 37 years old, past useful life, and experiencing performance issues.
- Addresses obsolete R-22 refrigerant and new fire safety requirements.
- Supports reliability of the Library as a critical Town heating and cooling center.

FACILITIES – GOODNOW LIBRARY HVAC DESIGN



FACILITIES – TOWN HALL SPLIT SYSTEM

\$55,000

- Demolition and disposal of the existing 3-ton split-system rooftop unit.
- Replacement with a new, efficient heat pump rooftop unit.
- Existing unit is at the end of its useful life and nearing failure.
- Ensures compliance with state building and sanitary code temperature requirements for public buildings.

FACILITIES – TOWN HALL SPLIT SYSTEM



LSRHS – NETWORK CORE

\$69,500

- The Network Core is the district's backbone, securely handling all external connections and feeding 21 network closets.
- It was last upgraded in summer 2020
- Network Core typically has a useful lifespan of 5–7 years.

LSRHS – NETWORK CORE



LSRHS – FORD F450 DUMP TRUCK

\$99,900

- Seeking replacement of a 2015 Ford F450 Dump Truck with a Ford F550 Dump Truck.
- The truck is used daily by the Building and Grounds team.
- It supports maintenance of Lincoln-Sudbury Regional High School and its grounds.

LSRHS – FORD F450 DUMP TRUCK



LSRHS – CHEVROLET EXPRESS VAN – 15 PASSENGER

\$52,200

- Seeking replacement of a 2011 Chevrolet 15-passenger van.
- Used by the Athletics program to transport student athletes to off-site events.
- Also supports student transportation for the Extended School Year program.

LSRHS – CHEVROLET EXPRESS VAN – 15 PASSENGER

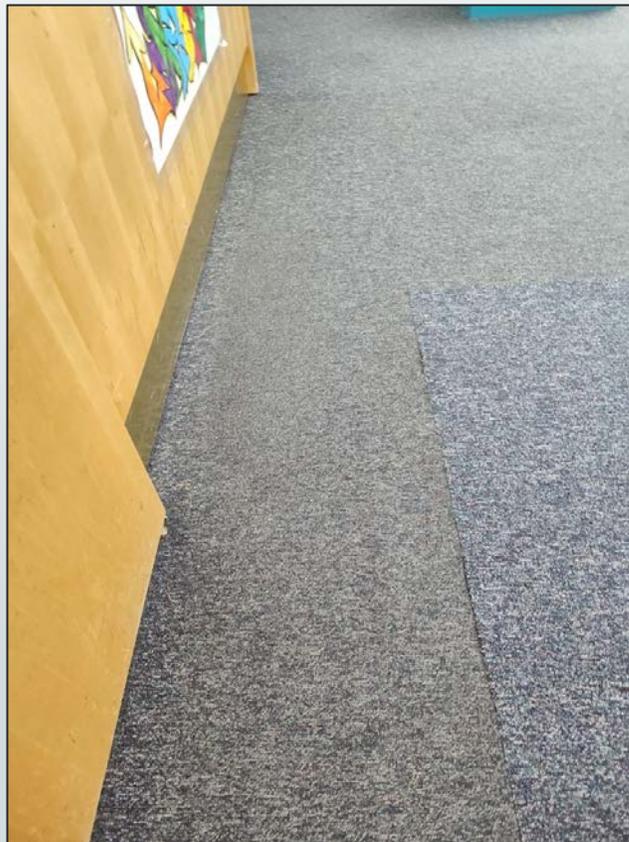


SPS – CARPET REPLACEMENT

\$40,000

- Ongoing project to replace existing carpet with durable carpet tiles in classrooms and common areas.
- Scope includes materials, labor, and moving/reinstalling furniture.
- All work is scheduled when schools are unoccupied to avoid disruption.

SPS – CARPET REPLACEMENT

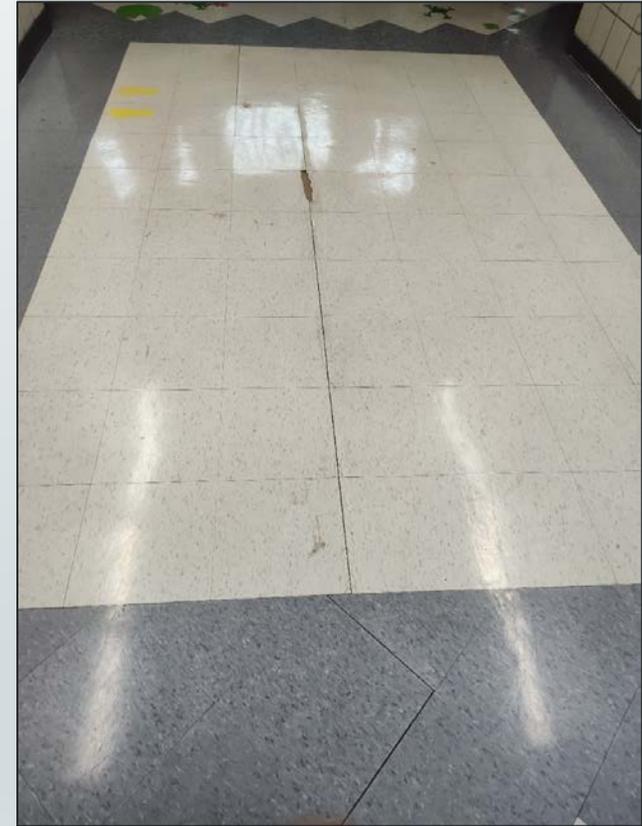
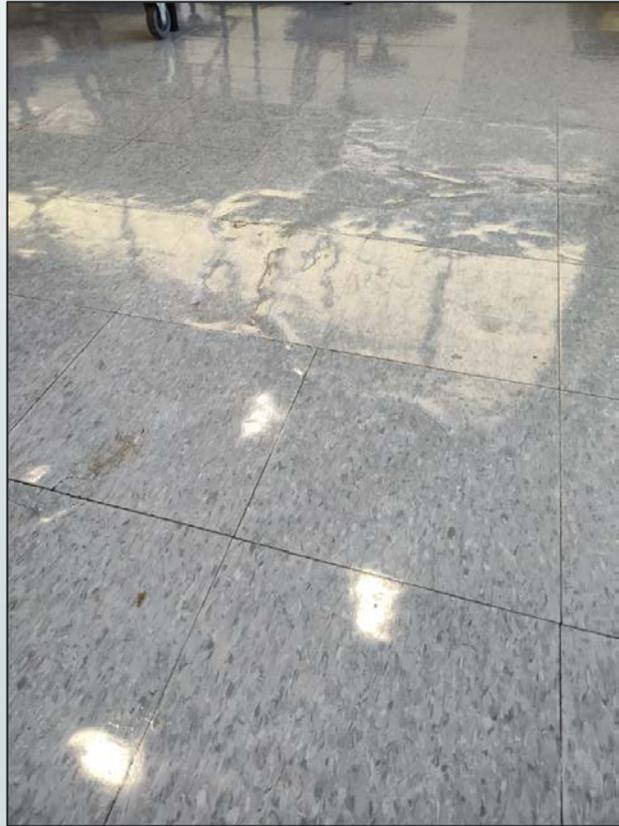


SPS – CLASSROOM VCT FLOORING REPLACEMENT

\$40,000

- Ongoing project to replace VCT flooring throughout the district.
- Scope includes materials, labor, and moving/reinstalling furniture.
- All work is scheduled when schools are unoccupied to minimize disruption

SPS – CLASSROOM VCT FLOORING REPLACEMENT

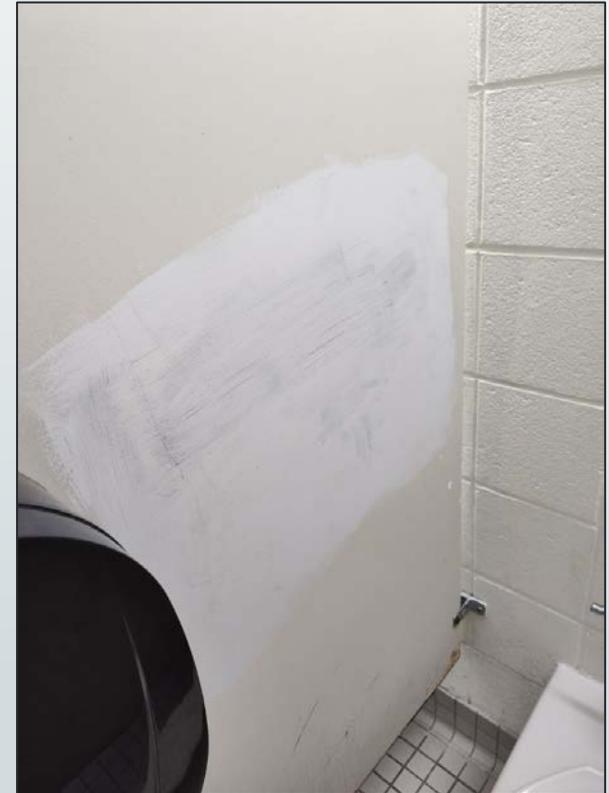


SPS – BATHROOM PARTITIONS AND REPLACEMENTS

\$25,000

- Repair and/or replace bathroom partitions in various buildings.

SPS – BATHROOM PARTITIONS AND REPLACEMENTS



SPS – INTERIOR PAINTING OF SCHOOLS

\$40,000

- Ongoing project
- Keep up with maintenance needs
- Work to occur when schools unoccupied

SPS – INTERIOR PAINTING OF SCHOOLS

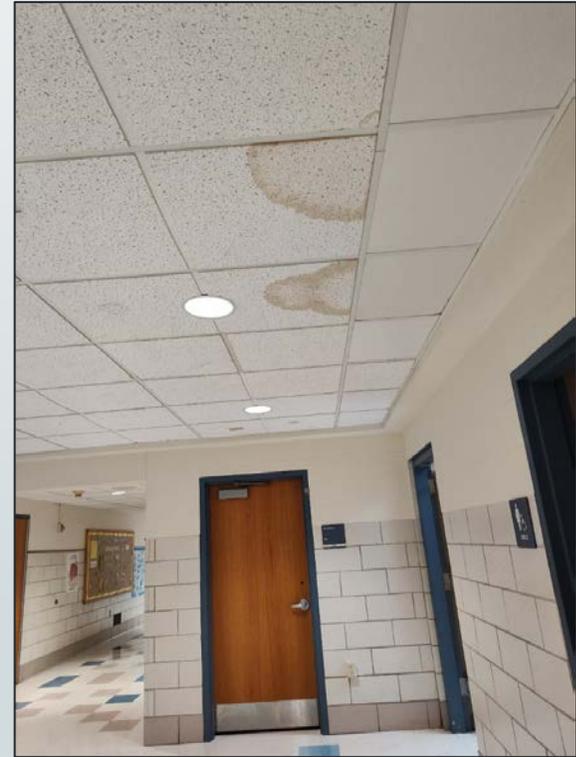


SPS – CEILING TILE REPLACEMENT

\$25,000

- Ongoing project to replace ceiling tiles in various schools.
- Most of work to occur when schools unoccupied

SPS – CEILING TILE REPLACEMENT



SPS – EXTERIOR METAL DOORS

\$25,000

- School doors experience heavy use and disproportionate wear.
- The five school buildings contain hundreds of door units.
- Funding supports planned replacement of the most worn and unreliable doors.
- Work will be prioritized across all schools based on condition and need

FY27 TOWN MANAGER'S OPERATING CAPITAL BUDGET

Project Name	Department	Amount
Building Department Vehicle #1	Building	\$ 55,000
DPW Garage Roof Covering Built-Up Membrane Design	Facilities - Town	65,000
Flynn Building Offices Floor Finishes Tile	Facilities - Town	50,000
Goodnow Library HVAC Packaged Design	Facilities - Town	80,000
Town Hall Split System (CRAC)	Facilities - Town	55,000
Life pack Cardiac Monitor	Fire	58,000
Lucas Compressor	Fire	26,000
Core Switches at Flynn	Info Systems	60,000
Digital Signage - Airtime	Info Systems	50,000
Wireless Access Points	Info Systems	50,000
Email Archiving Upgrade	Info Systems	50,000
Network Core	Lincoln Sudbury	69,500
Ford F450 Dump Truck	Lincoln Sudbury	99,900
Chevrolet Express Van-15 passenger	Lincoln Sudbury	52,200

FY27 TOWN MANAGER'S OPERATING CAPITAL BUDGET

Project Name	Department	Amount
Duty Sidearms	Police	\$ 35,000
Town-Wide Walkways Improvements & Design	Public Works	50,000
Light Duty Pickup Truck / Equivalent (one ton) - Unit 45	Public Works	95,000
SPS Schools Ceiling Finish Suspended Acoustical Tile	SPS	25,000
SPS Facilities Fittings Toilet Partitions	SPS	25,000
SPS Facilities Floor Finish Carpet	SPS	40,000
SPS Facilities Floor Finish Tile	SPS	40,000
SPS Facilities Interior Finish Painted	SPS	40,000
SPS Facilities Exterior Metal Doors	SPS	25,000
Town Manager's Capital Operating Budget		\$ 1,195,600

FY27 TOWN MANAGER'S OPERATING CAPITAL BUDGET

Department	Amount
SPS	\$ 195,000
Lincoln Sudbury	221,600
IT	210,000
Fire	84,000
Public Works	145,000
Police	35,000
Building	55,000
Combined Facilities	250,000
Town Manager's Capital Operating Budget	<u>\$ 1,195,600</u>

FY27 CAPITAL PROJECTS – EXCESS \$100,000

Project Name	Department	Amount
DPW Garage Communications and Security Fire Alarm, Panels & Design	Facilities - Town	\$ 132,000
Fire Department 2 Roof Covering Asphalt Shingle Replacement	Facilities - Town	119,200
Flynn Building Offices Pump, Hot Water Circulation & Boiler Replacement	Facilities - Town	150,000
ADA Self-Assessment Transition Plan Recommendations	Facilities - Town	200,000
Haynes & Nixon Elem. School Communications & Security Fire Alarm	Facilities - School	660,500
Building Management System SPS Capital Repairs	Facilities - School	110,000
SCBA Self Contain Breathing Apparatus	Fire	550,000
Waste Water Treatment Facility SBI Panel	Lincoln Sudbury	147,679
Roads, Culvert, Drainage, Consultant & Construction, Design & Drain Replacement	Public Works	950,000
Town Owned Parking Lots - Pavement Project	Public Works	100,000
Large Construction / Excavation / loader equipment	Public Works	300,000
6-Wheel 26,000+ GVW Combo Body Dump Truck w/Plow and Spreader	Public Works	350,000
10-Wheel 40,000+ GVW Dump Truck	Public Works	335,000
Light/Medium Duty Pick Up truck with spreader and plow	Public Works	135,000
Classroom Instructional Equipment Replacement	SPS	100,000
School Safety All Buildings	SPS	450,000
Capital Additions in Excess of \$100,000		<u>\$ 4,789,379</u>

FY27 DEBT AND OTHER FUNDING CAPITAL PROJECTS

Project Name	Department	Amount
DPW Administration Offices Floor Finishes Concrete	Facilities - Town	\$ 2,200,000
Capital Additions - Debt		<u>\$ 2,200,000</u>

Project Name	Department	Amount
Sherman's Bridge (Chapter 90)	Public Works	\$ 1,000,000
Bullet Proof Vests (Grant Funding)	Police	10,400
Town Hall Emergency Generator (Grant Funding)	Facilities - Town	51,830
Capital Additions - Other Funding		<u>\$ 1,062,230</u>

FY27 COMMUNITY PRESERVATION CAPITAL PROJECTS

Project Name	Department	Amount
Haskell Field Bathroom Renovations	Recreation	\$ 66,000
Haskell/Smile Playground	Recreation	337,700
Davis Field Improvement Design	Recreation	122,000
Broadacres Farm and Featherland Park Design	Recreation	214,000
Accessible Connections: MCRT to Memorial Forest/Hop Brook	Recreation	270,000
Capital Additions - Community Preservation		\$ 1,009,700

FY27 CAPITAL PROJECT SUMMARY

	Total	Operating Tax Levy	Free Cash	Debt	Other Funding	CPA
SPS	\$ 745,000	\$ 195,000	\$ 550,000	\$ -	\$ -	\$ -
Lincoln Sudbury	369,279	221,600	147,679			
IT	210,000	210,000	-			
Fire	634,000	84,000	550,000			
Public Works	3,315,000	145,000	2,170,000		1,000,000	
Police	45,400	35,000			10,400	
Building	55,000	55,000				
Facilities - Town	3,103,030	250,000	601,200	2,200,000	51,830	
Total Capital	\$ 10,256,909	\$ 1,195,600	\$ 4,789,379	\$ 2,200,000	\$ 1,062,230	\$ 1,009,700

CAPITAL PROJECTS (OPEN) OUTSTANDING

Total Capital Projects	\$ 25,976,554
Expenditures to date	(4,904,759)
Projects to be closed (future SB Meeting)	(738,908)
Outstanding Capital Projects	\$ 20,332,887
Encumbrances	\$ (1,062,958)
Total Outstanding Capital Projects	\$ 19,269,929

CAPITAL PROJECTS STATUS

Department	Total
Facilities	\$ 15,244,097
Department of Public Works	1,942,696
Fire	1,558,502
Sudbury Public Schools	793,642
IT	322,442
Engineering	203,541
Lincoln Sudbury Regional School District	144,585
Planning	68,122
Conservation	50,000
Board of Health	5,260
Total Outstanding Capital Projects	\$ 20,332,887

CAPITAL PROJECTS STATUS OVER \$100K

Capital Project	Amount	Status
STM 25/1 HAYNES ROOF REPAIR	\$ 7,821,563	New MSBA Roof Project
STM 25/2 NIXON ROOF REPAIR	4,064,845	New MSBA Roof Project
ATM 24/23 ATKINSON POOL	1,822,110	Phase II - May 2026
ATM 23/23 FIRE ENGINE	980,110	Engine on Order
ATM 25/31 ROADS CONSULT & CONS	950,000	Spring/Summer 2026 Projects
ATM 25-30 AMBULANCE REPLACEMNT	500,000	Ambulance on Order
ATM 25/33 6-WHEEL DUMP TRUCK	382,000	Truck on Order
ATM 24/20 CULVERT/DRAINAGE	268,708	Spring/Summer 2026 Projects
ATM 25 SPS CAPTIAL PROJECTS FY26	213,201	Current SPS FY26 Projects - Ongoing
STM 23/10 RTE 117	203,541	Project ongoing
ATM 23/25 DPW ROOF PROJECT	202,180	Punch List items being worked on
ATM 24/21 DPW ROOFTOP HVAC	200,000	Project is in Engineering Design
ATM 25/39 FIRE ALARM LIGHTING	190,000	Current School FY26 Projects Ongoing
STM 23/11 NIXON ROOF	183,780	MSBA Roof Project
ATM 25/38 HVAC CAPITAL STUDY	151,782	Current School Projects Ongoing
ATM 23/15 FAIRBANK CC AV EQUIP	150,000	Current Equipment being installed and completed
ATM 24/25 HAYNES HVAC	150,000	Currently on hold due to issues
ATM 20/18 FAIRBANK	149,198	Project Complete, outstanding items
ATM 25 FACILITIES CAPITAL FY26	146,000	Facilities FY26 Projects - Ongoing
ATM 24/26 LIGHTING CONTROLS	144,585	LS Project is ongoing
ATM 23/4 CAPITAL BUDGET - IT	144,165	Cisco Voice Gateway It Project Ongoing
ATM 25/35 DPW EMERGENCY OPERAT	125,000	Pending FEMA approval of 75% reimbursement
Total Projects over \$100K	<u>\$ 19,142,767</u>	

ADDITIONAL COMMENTS

- Recurring projects are more appropriately funded as maintenance items in the operating budget:
 - DPW walkway design and construction
 - SPS maintenance: painting, carpets, flooring, etc.
 - Over time, concerted effort will be made to incorporate those recurring maintenance items into operating budget

REVIEW OF CAPITAL BUDGET WARRANT ARTICLES

- Sudbury Public Schools
- Lincoln Sudbury Regional High School
- Combined Facilities Department
- Department of Public Works
- Fire Department

REVIEW OF CAPITAL BUDGET WARRANT ARTICLES

Thank you